



DEPARTMENT OF THE NAVY

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NAVY REGION HAWAII
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COMNAVREGHIINST 5200.9
NOOB

20 JUN 2002

COMNAVREG HAWAII INSTRUCTION 5200.9

Subj: NAVY REGION HAWAII KNOWLEDGE MANAGEMENT PROGRAM

Ref: (a) DON CIO memo 26 Mar 01, Subj: Department of the Navy Management/Information Technology Workforce Strategic Plan, Fiscal Years 2001-2006
(b) DON/CIO Knowledge-Centric Organization Toolkit
(c) COMNAVREG HI Strategic Plan 2000-2005
(d) CINCPACFLT Vision 2000

1. Purpose. To promulgate and institutionalize the Department of Navy, Chief Information Officer (DON/CIO) vision and philosophy of Knowledge Management (KM) within Commander, Navy Region Hawaii (COMNAVREG HI), and to assign responsibility for implementation of COMNAVREG HI Knowledge Management Program (KMP) initiatives. This plan states the goals and objectives of KM and identifies key roles and their responsibilities in a KM program.

2. Background. KM is a process for optimizing the effective application of intellectual capital to achieve organizational objectives.

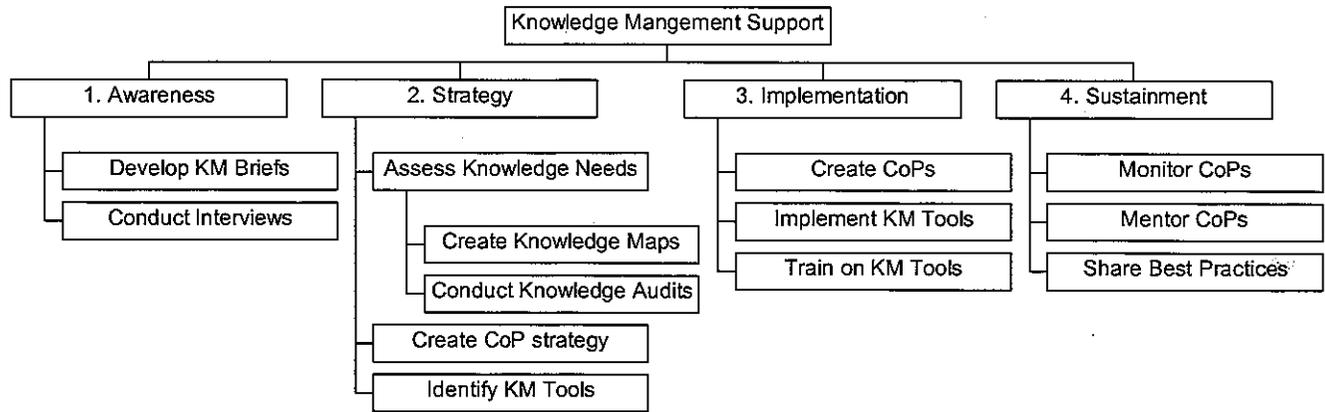
a. The vision of KM is to transform COMNAVREG HI into a Knowledge Centric Organization (KCO) where people can make and implement efficient and agile decisions, leveraging explicit, tacit and documented knowledge and information. An organization becomes knowledge centric by connecting people to each other and delivering the right information at the right time to enhance learning, innovation, effectiveness and productivity.

b. The guidance and procedures set forth by this plan support the DON/CIO KM vision, the COMNAVREG HI Strategic Plan and CINCPACFLT Vision 2000, references (a) through (d).

3. Implementation Strategy. The COMNAVREG HI KMP implementation process will follow a four-phased approach centered on creating KM awareness, assessing knowledge needs, developing, implementing and sustaining a KM strategy. The focus of implementation will be based on creating Communities of Practice. Figure 1 below depicts the rollout plan.

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Figure 1
Region Implementation Strategy



4. Roles and Responsibilities

a. Program Managers: Regional Program Managers will provide support to the Chief Knowledge Officer (CKO) in achieving COMNAVREG HI KM vision and designate one or more Knowledge Manager Liaisons to facilitate this goal.

b. Knowledge Manager Liaison (KML): KML will assist the Knowledge Manager and/or Information Manager (IM) in achieving COMNAVREG HI objectives by participating in or assisting in facilitation of various Communities of Practice (CoPs).

c. Chief Knowledge Officer (CKO): The Regional Requirements Officer (N00B) is collaterally assigned as the Commander's CKO. This individual sets overall COMNAVREG HI KM vision and implements the KM Plan.

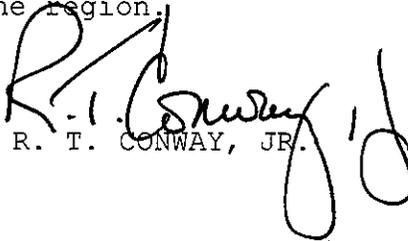
d. Knowledge Manager: The Knowledge Manager is assigned to the Regional Business Programs Division (RBPD) and is responsible for developing strategy for implementation and carrying out of the COMNAVREG HI KM vision.

e. Information Manager (IM): Also assigned to the RBPD, the IM supports KM initiatives, tools and infrastructure.

5. Action. The DON/CIO KM vision and philosophy is a life-long organization process. COMNAVREG HI KMP initiatives, methods and processes will be incorporated and applied to all areas where knowledge is rich and application most beneficial. Program Managers, Functional Managers, Regional Knowledge Manager, Knowledge Manager

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Liaisons, members of various Communities of Practices (CoP) and other region personnel shall support implementation of COMNAVREG HI KMP to ensure successful KM initiatives in the region.


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